

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
Tuesday, October 24, 2017 - 8:00 A.M.
NMSC Offices
101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- September 26, 2017 Public Hearing & Regular Meeting.

4. CORRESPONDENCE

- A. September 22, 2017 email received from Mrs. Tim Hamblin.
RE: Tim Hamblin will no longer be able to serve on the Sewerage Commission.

Discussion on and action to be taken to accept the resignation of NMSC Commissioner Tim Hamblin.

5. NMSC Property & Liability Insurance Renewal Update (Chris Reichelt, McClone Agency).

6. Total BOD (tBOD) verses Carbonaceous (cBOD) for Billing Purposes to Contract Users

- A. Discussion of history as to why cBOD is currently used for billing purposes with further discussion and potential action to be taken to return to using tBOD for billing purposes.

7. OLD BUSINESS

- A. NMSC Interceptor. Discussion on transfer of ownership of NMSC owned Interceptor and property from Sixth Street in Menasha and heading north into the Village of Fox Crossing to the Village of Fox Crossing with potential action to be taken based on discussion. Additional discussions regarding notification to Milwaukee Street property owners adjoining the NMSC owned property along the interceptor route.
- B. Cleaning and televising NMSC owned Interceptor – Airport Road to 6th Street Menasha update.
- C. Atlas Copco Total Responsibility Plan (TRP) Service Agreement – Discussion on TRP Service Agreement and potential action to be taken to approve TRP Service Agreement. Additional discussion to include update on issues.
- D. Discussion and potential action on a revised Easement Agreement with an Industrial User.
- E. Discussion and potential action on a Contract Renewal Extension Agreement with U.S. Paper Mills.

8. NEW BUSINESS

- **Operations, engineering matters** -

- A. Phosphorus Removal Update. Update and discussion on current status.
- B. Polymer Feed System Update and discussion on current status with potential action to be taken based on discussions held.
- C. Operating Report for September 2017.
 - 1. Operating Report.
 - 2. Construction Progress Update/New Equipment Issues.
 - 3. Equipment and Grounds.
- D. Interceptor Repair Invoice – August Winter & Sons, Inc. replace/repair of Manhole casting located in Graphics Packaging building. Discussion on and potential action to be taken to authorize reimbursement request from City of Menasha for services performed on Interceptor.

- **Budget, finance matters** -

- E. Accountant’s Report for September 2017.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
- F. MCO Invoices.

#21953	November 2017 Contract Operations	\$126,674.22.
#22000	Use of MCO Vehicles	\$ 408.85.
- G. Vouchers – Operating and Payroll Vouchers #136513 thru #136582 in the amount of \$333,424.90 and Construction Fund Vouchers #272 thru #273 in the amount of \$14,624.00 for the month of September 2017.

9. ADJOURNMENT.